



**Sevier County Detachment 1206
Department of Tennessee
Marine Corps League**

These Bylaws were presented and approved at a Regular Session of

Sevier County Detachment 1206,
Department of Tennessee, Marine Corps League
Business Meeting on 10 July 2008

Samuel Hassen, Detachment Commandant
Gary Stowell, Detachment Judge Advocate

Reviewed and Certified by

_____, (Department) (National) Judge Advocate, Marine Corps League
Date: _____

ARTICLE ONE

DETACHMENT STRUCTURE

SECTION 100 – ORGANIZATION AND AUTHORITY

- (A) This organization shall be known as “Sevier County Detachment 1206 of the Department of Tennessee, Marine Corps League.” The short title is “Sevier County Detachment 1206,” and same may be referred to as Detachment 1206 throughout this document and in the routine conduct of it’s business.
- (B) The Seal of Detachment 1206 will consist of the Seal of the Marine Corps League with the words “Sevier County Detachment 1206” and “Marine Corps League” on separate lines in that respective order appearing below. Letterhead stationery may vary to improve the visual appeal and to specifically identify Detachment 1206.
- (C) The supreme legislative and policy making power of Detachment 1206 of the Marine Corps League shall be vested in the Detachment business meetings composed of the properly approved members in good standing as certified by the Sgt at Arms prior to each meeting.
- (D) The principle location of Sevier County Detachment 1206, Marine Corps League, hereinafter called “the Detachment,” shall be 902 Wears Valley Rd., Pigeon Forge, TN 37863, or at such other place as shall be designated by the Detachment Officers. The Detachment’s mailing address is P.O. Box 126, Pigeon Forge, TN 37868.

SECTION 101 – DETACHMENT MEETINGS – The Detachment shall meet once each Month on the second Thursday, unless prevented by National Emergency or other reasonable cause. All Members in good standing are encouraged to attend the Detachment Meeting, and may attend any and all Business Meetings called to prepare for the regular meeting each month. All members who are in good standing may, within the provisions of these Bylaws, be recognized to speak and debate on issues before that Meeting, subject to any administrative procedures which may be adopted by Detachment 1206 and the Revised Roberts Rules of Order. Final approval of the schedules and agenda for the Business and Committee Meetings is the prerogative of the Detachment Commandant.

SECTION 102 – ADMINISTRATIVE COMPOSITION – Detachment 1206 Committees shall consist of those committees listed in formal written minutes of the Detachment for the monthly business meeting in which they were established and constituted, and other committees or boards as may be determined necessary and subsequently constituted by the body of the Detachment at it’s next regularly scheduled business meeting. Standing Committees must be identified as such and will also function as a part of Detachment 1206. (Eg Bylaws and Admin Procedures Committee) All Committees shall be defined and functions described in the minutes by which they are constituted. Other than for Standing Committees, all Committees will cease to exist upon completion of the duties for which they were created. The Adjutant shall maintain a written list of all said committees and they must be re-constituted by motions duly made at the first business meeting of the Detachment at which and after a new slate of duly elected officers are first seated to govern this Detachment.

- (A) **CREDENTIALS** – Only members who have registered, had their Credentials authenticated in writing in the Detachment minutes, had their dues paid, and been approved by the Detachment Credentials Committee may vote in Detachment Business Meetings. Whenever a newly constituted Credentials Committee is seated they will review all Detachment records for existing members to ensure they are accurately filed and maintained.
- (B) **MEMBER STANDING** – Any Member that is in default on any payment of funds to the Detachment will not have voting privileges until the default is settled in full in cash, unless

previously resolved by the standing Credentials Committee.

SECTION 103 – VOTING

- (A) **QUORUM** – A quorum for a Detachment Meeting shall consist of two of the elected officers and 8 members in good standing in Detachment 1206.
- (B) **RESOLUTION** – Except as may be provided elsewhere in these bylaws, a vote of fifty percent (50%) plus one (1) of those members in attendance at any given meeting shall resolve all issues and carry any measure.
- (C) **ROLL CALL VOTE** – A Roll Call Vote may be requested by any member. Upon receipt of a valid request for a Roll Call Vote, the Chair will then call the roll of members in attendance and record their individual votes.

SECTION 104 – ELECTIVE OFFICERS – The Detachment Officers to be elected annually are the Detachment Commandant, Senior Vice Commandant, Junior Vice Commandant, Judge Advocate, Sgt at Arms, Adjutant, and Paymaster. These positions establish the recognized chain of command within the Detachment. The Junior Past Commandant may be a recognized non-elected Officer of the Detachment if he is approved by the Trustees to serve in that capacity. No individual member shall hold more than one Detachment Elective Office or an Elected and an Appointed position at any one time, when there is an apparent and obvious conflict of such duties.

- (A) Appointed Officers are the Chaplain, Historian, Web Sergeant/Web-Master, Parliamentarian, Legislative Officer, Boy Scout Liaison, or any other position determined necessary by the Commandant and created by vote of the Detachment. Any duly qualified person may be appointed to more than one such position as such need may be determined and so long as no conflict exists between such duties.
- (B) Appointed Officers will serve during the term of office of the Commandant which appoints or re-appoints them. There will be no limits on the number of such re-appointments of such particularly or especially qualified members.

SECTION 105 – NOMINATIONS

- (A) The Nominating Committee will present a slate of AT LEAST one candidate for each of the five elective offices in the month immediately prior to the Election of Officers. The slate of candidates will be presented to the body in April with the election conducted at the May meeting each year.
- (B) The committee will consist of one Past Detachment Commandant as chairman and two Past Detachment Commandants, if possible, or three present appointed officers of the Detachment who are in attendance and who will not be accepting any nomination to the elective offices in contention or under consideration.
- (C) The Chair will then announce each Elective Office individually, the name of the candidate or candidates approved by the Nominating Committee, and solicit any additional nominations from the floor.

SECTION 106 – ELECTION OF OFFICERS

- (A) The election of officers will be the last item of business on the agenda of the Detachment Business Meeting in May of each year.
- (B) Prior to the election, the Detachment Commandant will appoint an ad hoc committee of three, no later than at the March meeting, to supervise the election process. The committee will consist of the Nominations Committee established pursuant to section 105 (B) above or, when necessary, appropriate members in attendance.

- (C) The Election of Officers will be by anonymous written ballot vote of the Detachment Members present, except that when there is only one nominee for a specific office, the Chair may entertain a motion for election by acclamation for that office. The written vote will be immediately counted and the result announced by the ad hoc committee. After the tally sheet has been prepared for the record, written ballots will be destroyed immediately upon completion of the election process by the Chairman of the Nominations/Ad Hoc committee.
- (D) Installation of Officers will occur following the adjournment of the Detachment meeting, usually on the same day. The Detachment Commandant, or the designated Chairman of the ad hoc Committee selected by the Commandant, for the meeting, as required above, is responsible to insure that Installing Officials and other requirements of the National Bylaws and Administrative procedures are met.
- (E) Officers Job duties and job descriptions are adopted as posted by the Marine Corps League State Department of Tennessee.

SECTION 107 – TERM OF OFFICE – All Detachment Elective Officers shall be elected for a term of one (1) year, and may stand for re-election for not more than two consecutive reelected terms. No person may serve more than three consecutive years as the Detachment Commandant but they may stand for re-election to such position after two consecutive years away from said post.

- (A) Succession of Officers - In recognition of the invaluable experience acquired from serving through the elected offices of the Detachment, upon the election of a new Commandant each subordinate officer will advance to the next position unless the individual declines the position or good cause to the contrary is established.
- (B) Good Cause is established by inappropriate conduct or through the nomination process. Nominations will still be taken for each position and when a nomination conflicts with the chain of succession, the nomination will take precedence and will require a vote as to the position involved.
- (C) Vacated Office - when an office is vacated during it's elected term the Trustee's may appoint a replacement to serve until the next scheduled election.

SECTION 108 – RIGHT TO SPEAK – All members and all Detachment Officers, when recognized by the Chair and not expressly prohibited by the Bylaws, shall have the right to speak in any discussion or debate in the Detachment meetings. The Chair may extend the privilege of the floor to any member in good standing on the same terms.

SECTION 109 – RULES – The National Bylaws and Administrative Procedures, the Department Bylaws and Administrative Procedures, the Detachment Bylaws and Administrative Procedures, and the latest edition of Robert's Rules of Order shall govern the procedures of the Detachment Meetings.

END OF ARTICLE ONE

ARTICLE TWO

BOARD OF TRUSTEES

SECTION 200 – COMPOSITION – The Detachment Board of Trustees shall consist of:

- (A) Detachment Commandant
- (B) Detachment Senior Vice Commandant
- (C) Detachment Junior Vice Commandant
- (D) Detachment Judge Advocate
- (E) Junior Past Detachment Commandant
- (F) Detachment Chaplain
- (G) Detachment Sgt at Arms
- (H) The Detachment Adjutant-Paymaster shall be an ex-officio member (or members if said offices are separate from each other), without a vote.

SECTION 201 – POWERS – In between Detachment Meetings, the Detachment Board of Trustees shall have the power and authority:

- (A) To employ, define the duties, and fix the compensation of any employees deemed necessary for the best interest of the Detachment provided such paid positions are authorized by the Detachment at a duly convened meeting.
- (B) To promulgate a Detachment Manual consisting of these Bylaws and such annotations as are necessary for interpretation, and other such rituals, manuals and publications as are deemed necessary to establish uniform procedures within the Detachment.
- (C) To remove or suspend any Detachment Officer or Detachment Member for cause pending the presentation of formal charges and prosecution pursuant to National Bylaws and Admin Procedures Chapter Nine. Grievances may be resolved at the local Detachment level but no ultimate discipline may be assessed against any member without the formal hearing prescribed.
- (D) To exercise other such powers as may be granted, and to be limited to those actions as may be authorized by the Detachment Bylaws.
- (E) To act in the best interest of the Detachment with full executive powers vested in the Board of Trustees in the interim between Detachment Meetings.

SECTION 202 – DUTIES – The duties of the members of the Detachment Board of Trustees shall be the same as that for the National or State Board of Trustees.

SECTION 203 – VACANCIES – If the Junior Past Commandant is unable to serve as a member of the Detachment Board of Trustees for any reason, the Detachment Commandant will appoint another Past Detachment Commandant to fill this seat. If no Past Detachment commandant is able to serve, this seat will remain vacant. In all other matters concerning vacancies, the Board of Trustees shall be guided by the appropriate section of Article Two of the National Bylaws.

SECTION 204 – GENERAL – In all matters concerning meetings, quorum, voting, and conduct of business that are not specifically addressed herein, the Board of Trustees shall be guided by the Detachment Administrative Procedures and by applying the appropriate section of Article Two of the National Bylaws.

END OF ARTICLE TWO

ARTICLE THREE

DETACHMENT STAFF

SECTION 300 – COMPOSITION – The Detachment Staff shall consist of a Detachment Executive Staff and a Detachment Administrative Staff. The Detachment Executive Staff shall include the Detachment Board of Trustees and all Past Detachment Commandants. The Detachment Administrative Staff shall include all Appointed Detachment Staff officers, Committee Chairmen, Liaison Officers, and Past Detachment Commandants. In accordance with Article Five of the National Bylaws, the Detachment shall appoint a Chaplain, and other such officers as may be required for the orderly conduct of the Detachment business.

SECTION 301 – POWERS – The powers of the Detachment Staff shall be similar to that of the Detachment Board of Trustees.

SECTION 302 – DUTIES – The duties of the Appointed Detachment Staff Officers will and the other members of the Detachment Administrative Staff shall be the same as that for the comparable National Staff Officer.

SECTION 303 – TERM OF OFFICE FOR APPOINTED OFFICERS – All Detachment Appointed Officers shall be appointed for a term of one year to expire simultaneously with the Detachment Commandant, and may be reappointed to that or another office without restrictions. All Appointed Officers serve at the pleasure of the Detachment Commandant and the Detachment Board of Trustees, and when they vacate their office for whatever reason, they will surrender all Marine Corps League books, records and other property for which the office or the person is charged to their duly appointed successor within 30 days.

SECTION 304 – MEETINGS – The Detachment may hold Staff Meetings in the interval between Detachment Business Meetings. Special meetings will only be called to deal with specific matters that cannot be held until the next regular meeting, and the agenda will be restricted to those specific matters. Regular Meetings of the Detachment Staff are to be open, with all Marines of the Detachment encouraged to attend.

SECTION 305 – CONDUCT OF BUSINESS – In addition to the Detachment Staff Meetings, the Detachment Staff will conduct business as expeditiously as possible. Except as may be noted in these Bylaws, this may be in person, by telephone, by mail or by such other means as is available.

SECTION 306 – ADDITIONAL CONSIDERATIONS – As much as possible, broad representation throughout the Detachment will be achieved in the appointment of staff officers. These provisions will not, however, override the selection of the best qualified member available for each post.

SECTION 307 – DISTRIBUTION POLICY – Except as may be noted elsewhere in these Bylaws, all documents and other information distributed or forwarded by the Detachment Staff or any Detachment Committee may be distributed to each member of the Detachment. Additional members of the League may be included, as circumstances may dictate. Information concerning membership will also be sent to the Detachment Adjutant-Paymasters (or Paymasters), and information concerning Bylaws or other legal topics shall be sent to the Detachment Judge Advocate.

END OF ARTICLE THREE

ARTICLE FOUR **COMMITTEES**

SECTION 400 – COMPOSITION – Three types of committees will be established by the Detachment Commandant with the advice and consent of the Detachment Board of Trustees to assist in the conduct of business within the Detachment. The term of office for all committee members shall expire upon completion of their assigned task(s) or with the adjournment of the Detachment annual election meeting unless otherwise specified in these Bylaws. Members may be reappointed for another term. In addition to the established committees, the Past Detachment Commandants Council is hereby established to function as an ongoing advisory body within the organization of the Detachment.

- (A) Standing Committees will be appointed to meet as required throughout the year to deal with matters that come within their area of responsibility. These committees are the Membership Committee, Budget and Finance Committee, Bylaws and Administrative Procedures Committee, Publications Committee, and the Detachment Election Committee.
- (B) Election Committees will be appointed to deal with matters specific to any Detachment Election. These Committees are the Audit Committee, Credentials Committee, Resolution Committee, Rules Committee, and Nominating Committee.
- (C) Temporary Committees will be appointed on an as required basis to deal with specific matters that do not fall within the jurisdiction of other existing committees and cannot be handled in an expeditious manner by the Detachment Staff. The composition and scope of the Temporary Committees will be determined by the matter(s) to be considered.

SECTION 401 – MEMBERSHIP COMMITTEE – This committee will be responsible for the development and conduct of a program to maintain and add to the current membership and further advance the interests of Detachment 1206 by mentoring and establishing new members. This committee will be chaired by the Detachment Junior Vice Commandant and will consist of such additional members as may be required.

SECTION 402 – BUDGET AND FINANCE COMMITTEE – This committee will be responsible for the preparation of a financial program and budget for the conduct of business within the Detachment for the year. Additionally, this committee will monitor the budget and devise ways of increasing funds of the Detachment. This committee will be chaired by the Detachment Senior Vice Commandant and will include the Detachment Paymaster and additional members as may be required.

SECTION 403 – BYLAWS AND ADMINISTRATIVE PROCEDURES COMMITTEE – This committee will receive and review all proposed changes and amendments to the Detachment Bylaws. All proposals received will be reported to the members by the committee with a recommendation for appropriate action. This committee will be chaired by the Detachment Judge Advocate and will consist of such members as deemed necessary by the Judge Advocate.

SECTION 404 – PUBLICATION COMMITTEE – This committee will be responsible for the review of all items published by or for the Detachment for the purpose of accuracy of information and compliance with the National and Detachment policies. This committee will be chaired by the Detachment Judge Advocate, and will include the Detachment Adjutant and other such members as may be appropriate.

SECTION 405 – PAST DETACHMENT COMMANDANTS COUNCIL – Recognizing the honor and importance bestowed to the office of Commandant by the Marine Corps League, Detachment 1206 hereby formally establishes the Past Detachment Commandants Council. This Council shall consist of all living Past Detachment Commandants, and shall be chaired by the Junior Past Detachment Commandant. This Council is established as a permanent organization within the Detachment, and changes in composition may be made only as a result of appropriate disciplinary action as defined in the appropriate sections of the National Bylaws and the National Administrative Procedures. The Past Detachment Commandants Council shall function as an advisory board for the Detachment Commandant and the Detachment Board of Trustees, and shall also function as a Grievance Committee for the Detachment. This Council shall meet after the Detachment meetings, and at other times as may be required.

- (A) In its role as an advisory board, the Past Detachment Commandants Council shall be guided by the appropriate sections of the National Bylaws and the National Administrative Procedures that describe the Past National Commandants Council.
- (B) In its role as a grievance committee, the Past Detachment Commandants Council will receive and review all complaints of improper action on the part of officers or individual members within the Detachment. The complaints may originate with individuals or with members, and will be submitted to the Junior Past Detachment Commandant in writing and will be factually complete. The Council will not accept complaints against individual members of the Detachment or Detachment Officers by members of that Detachment until they are satisfied that resolution was attempted within the Detachment prior to submission to the Council. This Council will **not** be a disciplinary agency of the Detachment, neither will it replace the disciplinary procedures established in the National Bylaws and the National Administrative Procedures. The Council's function is intended to provide a channel to formally present such complaints and possibly resolve them without formal disciplinary action. The Council's findings will be advisory, and will be submitted to either the Board of Trustees or the Detachment Body, as appropriate, with recommendations for specific corrective actions. If, however, voluntary corrective action is taken and the complainant is satisfied, that complaint may be closed. The Council will retain the original written complaint and its final resolution or recommendation, which will be available for review at any Detachment meeting called to review same. A quorum for the Council when acting as a grievance committee will be three (3) members, including the Chair. If the complainant requests a formal meeting before the Committee, it will be scheduled concurrent with the next Detachment Staff Meeting or Detachment meeting when a quorum will be available. The Detachment Trustees will serve as the grievance committee until a sufficient number of Past Commandants are available or the event of a conflict with a grievant or party to a complaint.
- (C) The Past Detachment Commandants Council may collect or receive funds to accomplish specific goals, subject to the approval of the Detachment Board of Trustees. Until said Council can be formed with past Commandants, this duty will be performed by the Trustees.

SECTION 406 – DETACHMENT CONVENTION COMMITTEE – This committee will be responsible to the Board of Trustees for the production of any Detachment sponsored Convention. The Detachment Junior Vice Commandant will Chair this committee, and it will contain two other members, one of whom should be from the committee that hosted the last Detachment sponsored Convention and was directly involved in the production of that Convention. Its duties are twofold.

- (A) It will receive and analyze all bids to host the Detachment sponsored convention. Chapter Two, Section 240, of the National Administrative Procedures will provide additional guidance for bids and site selection.

(B) It will work jointly with the entity requesting us to host the next Detachment sponsored Convention to supervise and conduct the Convention. With the assistance of the Budget and Finance Committee, this Committee will promote the Detachment Convention along strict business lines to ensure the financial success of the Convention.

SECTION 407 – AUDIT COMMITTEE – This committee will audit all books and records of the Detachment and will inventory all Detachment property and are to report the results of this audit at the Detachment annual election meeting. It is the responsibility of all members who have custody of such records, books, and property to make such available to the Committee for a timely audit. This committee may utilize the services of the Budget and Finance Committee and other such officers or committees of the Detachment as may be required to complete the audit in a sound and timely fashion. This committee may be convened by the Detachment Commandant for additional auditing as may be made necessary by events. This Committee may consist of Past Detachment Commandants and/or two other Detachment members who are not members of the Detachment Board, incoming or outgoing, and shall be chaired by the Junior Past Detachment Commandant.

SECTION 408 – AUDIT/INVENTORY. An audit of the Detachment’s financial records and an inventory of its assets shall be conducted annually or at other times when ordered by the Detachment Board of Trustees.

- (A) Financial records. The annual audit of the Detachment’s financial records shall be made immediately after the election of the Detachment’s Commandant or in January of each year. The audit team shall consist of the Audit Committee and the incoming and outgoing Detachment Paymasters . The incoming and outgoing Detachment Commandant will be provided a copy of the audit results. Additional copies will be incorporated into the Detachment Adjutant’s and the Detachment Paymaster’s records. The results of the audit will also be announced to the members of the Detachment 1206.
- (B) Assets. An inventory of the Detachment’s assets shall be accomplished within thirty (30) days after the election of the Detachment Commandant. The incoming and outgoing Detachment Commandants shall participate in conducting the inventory. A copy of the inventory results shall be provided to the outgoing and incoming Detachment Commandants and a copy shall be made part of the Detachment Adjutant’s records.

SECTION 409 – CONDUCT OF BUSINESS – Except as noted in these Bylaws, the business of these committees may be conducted in person, or by telephone, mail or other such means as may be available.

SECTION 410 – VACANCIES AND ABSENCES – In the event of vacancies or absences on any committee or board, the Detachment Commandant may appoint replacements to serve in place of the missing member. Absent members will normally resume their post upon return.

END OF ARTICLE FOUR

ARTICLE FIVE

MISCELLANEOUS

SECTION 500 – MEMBERS – Eligibility and types of membership will be determined by the National Bylaws. Except as may be modified herein, all provisions apply.

SECTION 501 - MEMBERSHIP. The Detachment shall be the sole judge of its membership within the guidelines established by the National Marine Corps League Bylaws. Proof of eligibility shall be required from each applicant for membership in the Detachment. Membership application and acceptance of membership shall be in accordance with the National Bylaws, Article Six, Section 605. At any official Detachment meeting, the Detachment members can determine or change its annual Detachment membership fee, which shall include the Department and national per capita dues and fees.

SECTION 502- ELIGIBILITY.

- (A) Regular Member. Only persons who are serving or who have served honorably in the United States Marine Corps for not less than ninety (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points shall be eligible for regular membership in the Detachment.
- (B) Life Member. Any member of the Detachment who is in good standing may become a Life Member of the Marine Corps League, upon proper payment of the fee as established by the National Convention.
- (C) Associate Member. Those individuals not qualified for regular membership in the Detachment or the Detachment’s Auxiliary who espouse the principles and purposes of the Marine Corps League as contained in its Congressional Charter and meet the requirements of the Marine Corps League National Bylaws, Article Six, Section 600(b) may be accepted into the Detachment as an Associate Member.
- (D) Honorary Member. The Detachment may issue honorary membership to those persons who have been of extraordinary service to the Nation, the community, the United States Marine Corps or the Marine Corps League, as defined by the National Bylaws Article 6, Section 600(c).

SECTION 503 - DEATH OF A MEMBER. The Detachment Board of Trustees shall develop a plan to notify Detachment members in a timely manner of the demise of a Detachment member. The Detachment Chaplain upon notification of the demise of any Detachment member shall comply with the provisions of the National Administrative Procedures, Chapter Seven, Section 720.

SECTION 504 - BYLAWS - The Detachment shall adopt its Bylaws, by a “majority” vote of those members in attendance, as necessary to adhere to and comply with the Tennessee Department and the National Marine Corps League Bylaws and Administrative Procedures. Amendment to these Bylaws requires the approval of two-thirds of the Detachment’s members attending a regularly called meeting. Notice of the intent to consider amending these Bylaws must be provided to all Detachment members at least 30 (thirty) days before any meeting at which any amendment is to be voted on.

SECTION 505 – AMENDMENTS – These Bylaws or any provisions therein may be revised, repealed, amended, or otherwise modified by a “SUPER”majority vote at the Detachment, provided that two typed or printed copies of the complete wording of the proposed action is submitted to the Detachment Judge Advocate, to arrive no later than TWO (2) MONTHS prior to the Detachment meeting at which it is to be considered. The Detachment Judge Advocate will then forward copies of all proposals

submitted, without personal comment, to each member of the Detachment Board of Trustees, Bylaws Committee, Commandant, and the Detachment Adjutant-Paymaster, prior to the Detachment meeting at which it is to be considered. This process should allow adequate time for each of them to consider and debate the proposals, as they may desire.

SECTION 506 – EFFECTIVE DATE – The effective date for these bylaws shall be after the date of adjournment of the Detachment meeting at which they were approved and subject to review by the State Department Judge Advocate. The effective date of revision, repeal, amendment or other modification will be after the date of adjournment of the Detachment meeting at which such action was approved, incorporated into our Bylaws, adopted by the Body, and following review by the State Department Judge Advocate. The Detachment may establish a specific effective date, as long as that date falls after the date of adjournment and after approval by the State Department Judge Advocate. If no specific date is established, it shall be the day immediately following the date the adjournment and the review requirements are all satisfied.

SECTION 507 – DESIGNATING FINANCIAL OFFICERS AND BONDING In accordance with Section 815 of the National Bylaws, the following Detachment Officers are designated to handle funds for the Detachment, and as such are covered under the National Blanket Bond.

- (1) Detachment Commandant
- (2) Detachment Adjutant-Paymaster, or Paymaster if the office is split.
- (3) Detachment Senior Vice Commandant
- (4) Junior Past Detachment Commandant

- (A) All financial accounts will be established so that the signatures of a minimum of two of the designated Financial Officers are required to withdraw funds or modify accounts.
- (B) Certain Officers may be granted a limited authorization by the Detachment to obligate funds for specific purposes, without requiring an additional vote of the Detachment or Board of Trustees for each action. (An example of such authorization would be the Detachment Chaplain to provide for Members or the immediate family of Members who become sick or deceased.) When such authorizations are provided, they must be renewed annually and disbursements must be reported to the Membership.
- (C) Limitation – Except as specifically provided in these Bylaws, no Officer or individual member of the Detachment shall have the authority to obligate the Detachment financially in any way unless previously approved by the Detachment Board of Trustees or the Detachment membership at a regularly conducted business meeting.

SECTION 508 - OFFICIAL DETACHMENT BUSINESS - No business conducted by the Detachment will be recognized as official until and unless a formal motion has been made, seconded, discussed and approved by a majority vote at a duly constituted business meeting of the Detachment. Every such motion will be permanently memorialized in a formal log book maintained by the Detachment Adjutant. The log will contain the date, the essence and description of the motion, the name of the member who moved and seconded said motion and whether or not it was approved by the body. All discussion of the motion may be generally described, capsulated and recorded in the minutes of the meeting in which the motion was made and should NOT be recorded in the “Motions Log.”

SECTION 509 – ADMINISTRATIVE PROCEDURES – The Detachment Bylaws Committee shall have the authority to draft a set of Administrative Procedures to govern the daily operation of the Detachment Business, insofar as such procedures are not inconsistent with these Bylaws. Such

Administrative Procedures must be adopted by a majority vote of the Detachment.

SECTION 510 - APPLICABILITY – All matters not covered in these bylaws will be governed by the applicable sections of the State Department of Tennessee and the National Marine Corps League Bylaws and the Administrative Procedures of the Marine Corps League. When it is determined that there is a conflict between these Bylaws and the National Bylaws and Administrative Procedures, the National bylaws and Administrative procedures shall prevail.

SECTION 511 - INCORPORATION - The Detachment shall be incorporated in the State of Tennessee in accordance with National Bylaws, Section 700.

END OF ARTICLE FIVE

**----- END OF BYLAWS OF -----
----- SEVIER COUNTY DETACHMENT 1206 -----
----- DEPARTMENT OF TENNESSEE -----
----- MARINE CORPS LEAGUE -----**

End of the Sevier County Detachment 1206 Bylaws, enacted by membership vote on _____ and approved by the State Department or National Judge Advocate on _____.